



Waterloo Regional Police Services Board

200 Maple Grove Road, Cambridge, Ontario N3H 5M1
Phone 519-650-8500 ext. 8853 Fax 519-653-0945

September 11, 2020

VIA EMAIL

Ruth Goba
Executive Director
Black Legal Action Centre
720 Spadina Ave #221
Toronto, ON M5S 2T9

Christa Big Canoe
Legal Advocacy Director
Aboriginal Legal Services
211 Yonge St.
Toronto, ON M5B 1M4

Abby Deshman
Director, Criminal Justice Program
Canadian Civil Liberties Association
900-90 Eglinton Ave E.
Toronto, ON M4P 2Y3

Ryan Peck
Executive Director
HIV & AIDS Legal Clinic Ontario
55 University Ave, Suite 1400
Toronto, ON M5J 2H7

Dear Ms. Goba, Ms. Big Canoe, Ms. Deshman and Mr. Peck,

Re: Access and Use of COVID-19 Personal Health Data

Thank you for your letter dated August 17, 2020, regarding Waterloo Regional Police Service's (WRPS) access to and use of COVID-19 personal health data through the First Responders COVID-19 Risk Look-Up Web Portal. On behalf of the Waterloo Regional Police Services Board, I trust you will find the answers to your questions satisfactory in your assessment of WRPS' access to and use of COVID-19 personal health data.

In your correspondence you requested the immediate deletion of the personal health information that was collected through the web portal. Please note that at the WRPS, no COVID-19 status information from this web portal was entered into CPIC or any individual and/or premises Records Management System record or any other database. Similarly, no such information was added to the CAD (computer-aided dispatch system) via any premise warnings or flags/alerts. The information from the web portal was used solely to communicate the need or absence thereof for universal precautions by the officers at an incident. There were no matters where the Police laid charges under Federal and/or Provincial pandemic related legislation, so the information was never accessed for and/or added to a particular occurrence report.

Given that no records were created or retained from the web portal, I trust this addresses your specific questions related to the access to and use of COVID-19 personal health information. Should you have any further questions and/or concerns, please do not hesitate to contact me at your convenience.

Yours truly,

A handwritten signature in cursive script that reads "Karen Redman". The signature is written in black ink and is positioned below the "Yours truly," text.

Karen Redman
Chair of the Board

cc: Bryan M. Larkin, Chief of Police